

## ONYX ONLINE EDUCATION & Training

:: Online courses for academic &  
professional success ::

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[www.onyxedonline.com](http://www.onyxedonline.com)

### Add Some Fun to Your Training Program!

**If your company does not offer in-house training for writing, grammar, proofreading or public speaking, then our classes are the right option for you!**

- Instead of a one-day workshop that interferes with the workday, enroll your group for professional writing courses online.
- Enrolled participants can access the class from anywhere at any time outside of work hours and physical work location.
- Eliminate distractions and allow participants to learn at their own pace. No live zoom sessions.
- **No waiting.** Classes and all course materials are available now, 24/7.
- **Nothing to download.** Classes are completely web-based and self-paced.

#### HOW OUR GROUP COURSE ENROLLMENT PROCESS WORKS

- Download **all of the required documents** from [our website](#).
- Read our enrollment procedures, terms of service, and sample contract.
- Afterward, fill out the class **registration form** and email it to the Director.
- The Director will receive your registration form and use it to create an invoice and contract.
- The Director will send a return email with a **contract** and **invoice** of charges for your review.
- To start classes, email the contract and submit your payment.
- Receive **course access login credentials** for every participant to enroll in the class. Students can download their own **certificates** of completion.